

**BIG CREEK TOWNSHIP**  
**January 20, 2022**  
**BIG CREEK TOWNSHIP HALL**

Call Regular Meeting to Order at 7:00 p.m.

**PRESENT:** Stone (Chair), Coulon, Avery, Mundt, Commissioners McCauley and Bondar, Fire Chief Shepard, Blight Officer Bundoff, 13 electors.

**ABSENT:** Booth (by phone only)

**MINUTES** – December 16, 2021

**Coulon/Avery to approve minutes of December meeting as presented. All ayes. Motion carried.**

**LIST OF BILLS**

**Avery/Stone to approve bills totaling \$7592.44 as presented. All ayes. Motion carried.**

**TREASURER’S REPORT**

Account balances: General Fund - \$478,722.69; Cemetery Fund - \$51,001.58; Parks Fund - \$58,139.64; Road Fund - \$310,163.19; Luzerne Fire Fund - \$120,201.80; Fire Millage - \$138,920.16.

**FIRE REPORT**

Responded to many down power lines, and assisted Tri-Town on a structure fire.

- DNR 50-50 Grant received from DNR – total of \$4000. Our share will be \$2000.00. Contract needs to be submitted by Jan. 28.

**Coulon/ Mundt To authorize Chief Shepard and Twp. Clerk to sign DNR grant contract, and to authorize Fire Dept. to utilize \$2000 of their budget for the match. All ayes. Motion carried.**

D. Roddy talked about electric vehicle fires and issues dealing with them. Attempting to find training opportunities for dealing with electric car fires.

**SUPERVISOR’S REPORT**

No report

**COMMITTEE REPORTS**

Tri Town – worked on budget, gave fire fighters a \$1.00 per hour raise for fire calls. Our share of the 2022-23 budget is \$59,868.90.

**BLIGHT OFFICER REPORT**

No report this month.

**OLD BUSINESS:**

- Blight Ordinance – No contact with Kristi about the new ordinance
- Thompson Rd. – Received contract with C2AE for bidding and construction engineering services on Thompson Rd.

**Stone/Coulon to authorize Booth to sign contract with C2AE for bidding and construction engineering services on Thompson Road. All ayes. Motion carried.**

**NEW BUSINESS:**

- Riverside Provisioning applications – Submitted both medical and adult use – Discussion on obtaining medical license from the State prior to issuing township license for adult use.

**Mundt/Coulon -To give conditional approval for a medical license to Riverside Provisioning. Upon licensing by the State for Medical provisioning facility, the township will issue an Adult Use permit. All Ayes. Motion carried.**

- Caregiver Application was review by the Board.

**Stone/ Coulon to approve proposed Caregiver license application. All ayes. Motion carried.**

- Update of Civil Infraction Ordinance 2012-07 – There are conflicting statements in the current ordinance on who is authorized to issue civil infraction citations. Definition of “Authorized Township Officials” shall be corrected to read “Any Big Creek Township official authorized by this ordinance or a subsequent ordinance to issue municipal civil infraction citations.” Item #9 shall read “The following township officials are authorized to use this ordinance to issue municipal civil infraction citations: “Any Big Creek Township official authorized by this ordinance or a subsequent ordinance to issue municipal civil infraction citations.”

**Avery/Stone To make corrections to Civil Infraction Ordinance #2012-07.**

**Roll Call Vote – Stone – yes, Coulon – yes, Avery – yes, Mundt – yes.**

**Booth Absent.**

- Bids for Server Updates – Also licensing for next 3 years.  
APC backup - \$446.40; 3 year server service plan update – various choices up to \$4993.  
Discussion on price of new server vs purchase of service plan.

**Mundt/Coulon to authorize GLTC to purchase an APC backup. All ayes. Motion carried.**

Service plan purchase tabled for the time.

- Bid for PDF Converter Purchase requested by Booth is \$179.88

**Stone/Avery to authorize purchase of PDF converter. All ayes. Motion carried.**

**MAIL:**

- NEMCOG – Notification of Lovells Twp. Master Plan Update
- EGLE – Copy of Issued Permit
- Notification from Sec. of State that the township is eligible to become a charter township.

**PUBLIC COMMENT:**

**BOARD COMMENT:**

June 11 free dump day and tire and electronics recycle. Avery will apply for grant for tire recycle.

Bondar – ARPA Funds – A bunch of requests for use of ARPA funds. It will be on the next county commissioner’s agenda. Possibility of looking into using funds for new sheriff’s dept. and courthouse.

Court has hired a part-time administrator to replace Donna Lowe.

Send letter to county requesting a dollar for dollar match for what we’ve given M-33 access.

**Coulon/Avery to send letter requesting County use ARPA funds to match township expenditures for fiber installation. All ayes. Motion carried.**

Discussed changes to tax billings for this year and what extra work this has caused treasurers.

MIDeal – Annual application fee is \$180. Membership in this program would allow us to purchase a ¾ ton 4x4 pickup for \$30,000.

**Coulon/Avery to pay fee for membership of MIDeal. All ayes. Motion carried.**

#### BUDGET DISCUSSION

Discussed proposed pay raises for 2022-23. Resolutions to be available in February. Social Security COLA is 5.9% this year and resolutions will be prepared using this figure.

Meeting adjourned 8:15 p.m.

Rhonda Mundt  
Township Clerk